

Idaho Counties Risk Management Program

Board of Trustees Meeting

ICRMP Building 3100 Vista Ave. Suite 300, Boise, Idaho

January 29, 2024

AGENDA

Note: Sequence and timing of Board consideration of matters included on this agenda are subject to change due to availability of participants and variability of Board travel plans. The Board reserves the right to reorder the items set forth hereon to accommodate schedules of participants. Persons interested in observing Board consideration of any specific matter(s) should contact the Secretary of the Board by telephone [(208) 336-3100] or email (intake@icrmp.org) at least forty-eight (48) hours before the Board meeting is convened in order to learn all that might be known regarding scheduling and the order of consideration of agenda items. Final discretion in such matters rests with the Board. **The Board meeting will convene at 8:00 AM (MT) on Monday, January 29, 2024.**

1. Approve Board Meeting Minutes from December 6, 2023 Regular Meeting. ACTION ITEM.
2. Election of Board Officers – M. Kane. ACTION ITEM.
3. Legislative Update – M. Kane, T. Osborne
4. Preparation for Board Elections 2024 – K. Leininger
5. Code of Ethics Update and Approval – M. Kane. ACTION ITEM.
6. Review and Acknowledge Trustee Code of Ethics – M. Kane. ACTION ITEM.
7. Review and Acknowledge Trustee Interest Disclosure Statement – M. Kane. ACTION ITEM.
8. Review of Staff-completed Interest Disclosure Statements by Board Counsel – M. Kane. ACTION ITEM.
9. Review and Acknowledge Board Governance Policy – M. Kane. ACTION ITEM.
10. Review and Acknowledge Investment Security Policy – M. Scott. ACTION ITEM.
11. Investment Portfolio Review 2023 – D. Saxton, D. Roll from Key Bank
12. Ratify 2023 Investment Transactions – M. Scott. ACTION ITEM.
13. Personnel Policy Update and Approval – T. Osborne, S. Moser, K. Paananen, M. Kane. ACTION ITEM.
14. Review and Approve Operating Policies – S. Moser, K. Leininger. ACTION ITEM.
15. EXECUTIVE SESSION - pursuant to Idaho Codes as follow: §74-206 (1)(b) - to consider the evaluation of or hear complaints about a public official; (1)(d) - to consider records not subject to public disclosure pursuant to chapter 1, title 74, Idaho Code; and pursuant to Idaho Code §9-203 to consult confidentially with legal counsel.
16. Claims Authorizations (if needed). ACTION ITEM.
17. Financial Report – M. Scott
18. Declaration of Surplus Property – S. Moser. ACTION ITEM.

19. Review Program Credit Card & Cash Disbursements – J. McLeod. ACTION ITEM.

20. Adjournment. ACTION ITEM.