

## Conference Schedule

### Day 1

9:00am - 10:00am	Employee Lifecycle Overview
10:00am - 11:00am	How To Supervise People
11:00am - 11:15am	Break
11:15am - 12:00pm	Interviewing
12:00pm - 1:30pm	Lunch (On Your Own)
1:30pm - 2:15pm	Interviewing
2:15pm - 2:30pm	Break
2:30pm - 3:30pm	Onboarding & Orientation

### Day 2

9:00am - 11:00am	Coaching & Feedback
11:00am - 11:15am	Break
11:15am - 12:00pm	Documentation
12:00pm - 1:30pm	Lunch (On Your Own)
1:30pm - 3:30pm	Performance Management

*As a supervisor you have many responsibilities. Learn how to work smarter, not harder & enjoy your job more.*